



THE VETERINARY ASSOCIATION OF ZAMBIA

(Established by Act No. 45 of 2010)

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4th August, 2026

TO: ALL PAID-UP MEMBERS
THE VETERINARY ASSOCIATION OF ZAMBIA

RESOLUTIONS OF THE EXTRAORDINARY GENERAL MEETING – FOR IMMEDIATE RELEASE TO THE MEMBERSHIP AND FOR IMPLEMENTATION

Reference is made to the above subject matter.

1. AUTHORITY AND RECORD OF THE MEETING

- 1.1** An Extraordinary General Meeting of the Veterinary Association of Zambia was convened in accordance with Article 5 of the Constitution of the Association, and pursuant to the resolutions of the 82nd Annual General Meeting held on 24 April 2026, which deferred certain investment matters pending further technical work, consultation and documentation.
- 1.2** The meeting was held on Wednesday, 29 July 2026 on the Zoom online platform and commenced with thirty-three (33) participants.
- 1.3** The meeting was chaired by the President, Dr. Eugene C. Bwalya. The National Anthem was led by Col. Dr. Ngwisha, and the opening and closing prayers were led by Dr. Gelly Chikuni.
- 1.4** The Investment Committee Report and the report on the Chibombo Agro-Vet Shop investment were presented by the Chairperson of the Investment Committee, Professor Chisoni Mumba. The 2027 Supplementary Budget was presented by the Treasurer, Dr. Edwin Sianzinda.
- 1.5** The resolutions set out in Part A were adopted by the membership and take effect from 29 July 2026. The directions recorded in Part B form part of the mandate of the Executive Committee in implementing them. Part C sets out the implementation schedule and Part D the immediate practical effect for members.

PART A – RESOLUTIONS

RESOLUTION 1 – REDEVELOPMENT OF THE VAZ HOUSE (OBAMA ROAD, LUSAKA)

RESOLVED that the Association proceeds with the redevelopment of the VAZ House property into a multi-purpose double storey building providing office and other commercial lettable space capable of generating sustainable income for the Association, at an estimated cost of **One Million Seven Hundred and Fifty-Three Thousand Three Hundred and Sixty-Two Kwacha (ZMW 1,753,362)**

as set out in the Bill of Quantities, exclusive of Value Added Tax and inclusive of the ten per cent (10%) contingency provided for inflation and anticipated membership growth.

RESOLUTION 2 – INTERNAL FINANCING WITHOUT BORROWING

RESOLVED that the redevelopment be financed internally through the approved member contribution model, without borrowing, over an implementation period of three (3) years.

RESOLUTION 3 – REVISION OF THE COST-SHARING RATIO TO 60:40

RESOLVED that the cost-sharing ratio presented by the Investment Committee be reversed, such that veterinary surgeons contribute sixty per cent (60%) of the total project cost and veterinary para-professionals contribute forty per cent (40%).

Proposed by Dr. Wesley Ngandu, seconded by Dr. Gelly Chikuni and thirded by Dr. Namataa Muyunda.

RESOLUTION 4 – RECOVERY OF CONTRIBUTIONS THROUGH ANNUAL SUBSCRIPTIONS

RESOLVED that member contributions towards the redevelopment be integrated into annual membership subscriptions rather than collected separately, so as to reduce the risk of non-payment and to spread the cost across the three-year implementation period.

RESOLUTION 5 – DISCONTINUATION OF THE CHIBOMBO AGRO-VET PROJECT

RESOLVED that the Chibombo Agro-Vet Project be discontinued, the membership having noted that the project could not commence because it did not meet the regulatory requirements for licensing by the Zambia Medicines Regulatory Authority, and that its continuation would expose the Association to further financial loss on account of difficulties in supervising operations arising from the location of the shop, risks associated with inventory control and financial accountability, and continuing rental obligations.

The membership further noted that, the project having been approved by the membership at a previous Annual General Meeting, only the membership was competent to authorise its discontinuation.

RESOLUTION 6 – RECOVERY, INVENTORY, VALUATION AND DISPOSAL OF ASSETS

RESOLVED that value be recovered from the investment, and that the disposal of the recovered assets – including shelving, air conditioners, refrigerators and other fixtures and fittings – be undertaken in accordance with the Disposal Policy of the Association, following completion of a full inventory and valuation of the assets, which shall be made available to members.

RESOLUTION 7 – ADOPTION OF THE 2027 SUPPLEMENTARY BUDGET

RESOLVED that the 2027 Supplementary Budget, together with the Capital Investment Budget and the Financing Strategy, be and is hereby adopted, subject to amendment to reflect the revised 60:40 cost-sharing ratio.

Proposed by Dr. Kenneth Chawinga and seconded by Dr. Wesley Ngandu.

RESOLUTION 8 – AMENDMENT OF THE BUDGET BEFORE IMPLEMENTATION

RESOLVED that the Supplementary Budget be amended by the Treasurer to reflect the revised cost-sharing ratio before implementation, and that the contribution model be implemented once the amended budget has been finalised and circulated to members.

PART B – DIRECTIONS OF THE MEETING

The following directions arise from the deliberations of the membership and form part of the mandate of the Executive Committee in implementing the resolutions above.

- B1 Phased implementation.** Construction shall be implemented in phases, with member contributions aligned to clearly defined construction milestones in order to improve transparency and accountability.
- B2 Direct procurement of materials.** The Association shall procure all construction materials directly, with the contractor engaged for the construction works only, in order to safeguard the quality of materials used on the project.
- B3 Value Added Tax.** The Bill of Quantities estimate does not include Value Added Tax. VAT shall be separately determined and provided for during project implementation.
- B4 Complementary resource mobilisation.** Contributions from well-wishers, sponsors and grant partners are welcomed, but shall complement and not replace member financing. The priority of the Association remains the attainment of financial independence.
- B5 Peer learning and alternative funding.** The Executive Committee shall engage other professional associations with successful property developments in order to learn from their financing models and to explore alternative funding mechanisms, including sponsorship and institutional support.
- B6 Inflation.** The budget carries a ten per cent (10%) contingency for inflation and anticipated membership growth. Should inflation materially exceed the assumptions on which the budget is based, the Executive Committee shall bring revised figures to the membership.
- B7 Mandate and reporting.** The Executive Committee shall implement these resolutions strictly within the mandate granted by the membership, shall not exceed that mandate, and shall report progress to members at the next Annual General Meeting, or earlier in writing should any material matter arise.

PART C – IMPLEMENTATION SCHEDULE

Issued under the authority of the Executive Committee for the implementation of the resolutions at Part A.

No.	Action item	Responsible	Timeline
C1	Amend the 2027 Supplementary Budget, Capital Investment Budget and Financing Strategy to reflect the 60:40 cost-sharing ratio, and determine the revised contribution payable by each category of member	Treasurer (Dr. E. Sianzinda)	By 31 Aug 2026
C2	Circulate the amended Supplementary Budget and the contribution schedule to all paid-up members	Secretary General & Secretariat	By 15 Sep 2026
C3	Complete the full inventory and valuation of the assets at the Chibombo Agro-Vet Shop and circulate to	Investment Committee &	By 30 Sep

No.	Action item	Responsible	Timeline
	members	Secretariat	2026
C4	Prepare the phased construction plan, defining the milestones to which member contributions are to be aligned	Investment Committee (Prof. C. Mumba)	By 31 Oct 2026
C5	Determine the VAT position and finalise the total project cost envelope	Treasurer & Investment Committee	By 31 Oct 2026
C6	Prepare and issue the 2027 subscription schedule incorporating the project contribution	Treasurer & Secretariat	By 30 Nov 2026
C7	Dispose of the recovered assets in accordance with the Disposal Policy and account to members for the proceeds	Executive Committee & Treasurer	By 31 Dec 2026
C8	Engage peer professional associations on financing models and alternative funding mechanisms	Investment Committee	By 31 Dec 2026
C9	Issue a written progress report to members on the implementation of these resolutions	President & Secretary General	By 31 Dec 2026
C10	Commence procurement of materials and engagement of the contractor for Phase 1 of the redevelopment	Executive Committee & Investment Committee	Q1 2027, subject to funds
C11	Present a full report on implementation to the membership	Executive Committee	83rd AGM, April 2027

PART D – IMMEDIATE EFFECT AND NOTES TO MEMBERS

- D1** These resolutions take effect from 29 July 2026 and are released to the membership for implementation.
- D2** The contribution payable by each category of member will be confirmed in the amended Supplementary Budget referred to at Resolution 8 and item C1, and will be communicated to members before the 2027 subscription cycle opens. Members are asked not to remit project contributions until that communication has been issued.
- D3** The Chibombo Agro-Vet Project is closed to further expenditure with immediate effect. No commitment, order or payment relating to the project shall be made other than such as is required to conclude the wind-down and to preserve or recover the assets of the Association.
- D4** The redevelopment of the VAZ House shall not commence, and no construction commitment shall be entered into, until the phased construction plan at item C4 and the funding position have been confirmed.
- D5** Members with queries on these resolutions may contact the Secretariat at vazeditor@gmail.com or vaztreasurer@gmail.com or on +260 211 238720.

CERTIFICATION AND ISSUE

Certified a true record of the resolutions adopted by the Extraordinary General Meeting of the Veterinary Association of Zambia held on 29 July 2026 on the Zoom online platform.



Dr. Eugene C. Bwalya

President and Chairperson of the Meeting
Veterinary Association of Zambia



Dr. Catherine Mutale-Katampi

Secretary
Veterinary Association of Zambia

By Authority of the Executive Committee

Distribution:

All paid-up members

Executive Committee

Investment Committee

Finance Committee

Secretariat

VAZ file